



Policy Name: Flag Flying Policy

Introduction

The purpose of this policy is to identify the protocols and operational guidelines required for flying the Australian National flag. This policy has been based upon the protocols as outlined in the Australian Flags Booklet, Commonwealth of Australia 2006.

Flag Pole Site

The principal flag pole site for the purpose of this policy is located at the Coober Pedy Council Office, Hutchison Street, Coober Pedy SA 5723.

Flying the Flag

The flying of the Australian National Flag takes precedence over any other flag.

The Australian National Flag should be displayed only in a manner befitting the nation emblem; it should not be subjected to indignity, nor displayed in a position inferior to any other flag or ensign. It should always be flown aloft and free.

The District Council of Coober Pedy will raise the Australian National Flag at the beginning of each workday and lowered no later than dusk.

Flying the Flag at Half-mast

The Australian National Flag shall be flown at half-mast in accordance with the national flag protocol. The national flag protocol requires that the Australian National Flag be flown at half-mast on the following days of national commemoration:

- On Anzac Day, 25th April until noon, then to mast head;
- On Remembrance Day, 11th November from 10.30am to 11.30am

Should either of the above days of national commemoration fall on a weekend or public holiday, the flying of the Australian National Flag will be at the discretion of the Chief Executive Officer.

The Australian National Flag is required to be flown at half-mast for mourning in the following circumstances as and when directed by the Prime Minister:

- On the death of the Sovereign – from the time of the announcement of the death up to and including the funeral
- On the death of a member of the Royal Family;
- On the death of the Governor General or a former Governor General;
- On the death of a distinguished Australian Citizen; and
- On the death of a foreign Sovereign or Head of State

Additional notices received by the Protocol Unit of the Department of Premier and Cabinet that request that flags must be flown at half-mast will be carried out as identified in this document.

Furthermore, the Australian National Flag will be flown at the half-mast position on the death of a local citizen on the day of the local funeral during normal week day office hours.

Care and Control of the Flag

Council administration are responsible for the care of the Australian National Flag.