



Policy Name: **Public Consultation Policy**

“In all instances where the District Council of Cooper Pedy is required, by an Act of Parliament, to seek public consultation, and in all instances where the District Council of Cooper Pedy elects to seek public consultation, the following steps will take place:

- 1. A notice is to be placed in the next edition of the Cooper Pedy Regional Times or the Advertiser Newspaper following the resolution of Council to seek public consultation, with the following information:**
 - a description of the matter under consideration; and
 - an invitation to all interested parties to make submissions regarding the matter; and
 - the period for which submissions will be received (at least 21 days from the date of the notice)
- 2. In addition to the above, other options which the Council may choose to utilise to communicate information and invite submissions, include:**
 - 2.1 Letter/survey drops to residences, owners/occupiers (where appropriate) or Post Office boxes where permitted**
 - 2.2 Internet (Council website)**
 - 2.3 Media releases to radio, television and the print media**
 - 2.4 Letters to stakeholders**
 - 2.5 Or any other means as determined by the Council**
- 3. The District Council of Cooper Pedy must consider all submissions made at the first Council Meeting following the closing date for submissions and invite all interested parties that made a submission to attend the meeting of Council where the matter will be decided.”**

The District Council of Cooper Pedy Public Consultation Policy was adopted by resolution of Council at its meeting on 21st August 2012.

REVIEW

This policy will be reviewed following each general election.

AVAILABILITY

This policy is available for inspection on Council’s website at www.cooperpedy.sa.gov.au and at the Council office during ordinary hours of business at no charge.