

Report To: Council
From: Phil Cameron, Chief Executive Officer
Date: 20/08/2013
Subject: Airport Advisory and Security Committee

Purpose of Report:

To formalise a suitable committee structure in relation to the Coober Pedy Airport.

For information, consideration and resolution by Council

Report:

Council has the responsibility of owning and operating the Coober Pedy Airport. This responsibility also includes the preparation and implementation of the Transport Security Program and Safety Management System.

Council currently has the Airport Safety Management System and Airport Emergency Plans. These plans are updated from time to time. Council also conducts simulated events every year to test out its plans and also the emergency response teams. CASA also conducts audits of the airport from time to time.

Council has recently received correspondence from the Office of Transport Security enquiring information when Council's Airport Security Committee will meet?

It has come to the writers attention that Council does not have a formal committee structure in place to properly deal with any convened meetings in regards to airport security or other related matters.

It is therefore suggested that Council set up a Section 41 committee being – Airport Advisory and Security Committee. A draft terms of reference has been done for consideration and implementation. It is envisaged that this committee would conduct meetings twice a year and have two Elected Members as part of the committee membership.

Management Plan Drivers

Strategic Plan Reference

- Goal 5 – Sustain local government services

Finance / Budget

- Refer annual airport budget

Risk / Asset Management

- Formalising a committee structure will reduce any future risk

Recommendation

That Council pursuant to Section 41 of the Local Government Act establish the Airport Advisory and Security Committee with the terms of reference included in the CEO's report to this meeting.

That Council nominate two Elected Members to the committee.

FOR INFORMATION, CONSIDERATION AND RESOLUTION