



## **District Council of Cooper Pedy**

### **Minutes of the District Council of Cooper Pedy ordinary meeting held Tuesday 16<sup>th</sup> April 2019 in the Council Chambers situated at Hutchison Street, Cooper Pedy**

#### **1 Opening**

Tim Jackson, Administrator, welcomed staff and the public and declared the meeting open at 7.00 pm

Tim Jackson, Administrator, acknowledged and honoured the thousands of years of indigenous heritage in this area and their contribution to our community.

#### **2. ATTENDANCE RECORD**

**Present** Tim Jackson, Administrator

**In Attendance** C Pitman, Acting CEO and Water Manager  
D Hope, Financial Consultant  
R Kumaran, Finance Manager  
J Whittaker, Water Manager  
R Phillips, Works Manager  
M Grava, Electricity Manager  
J Williams, Executive Assistant

#### **3 Public Forum – 7.03 pm**

Ms Sue Britt asked whether there will be any Community Donations this year. Ms Britt also asked if it would be better to remove and not replace the dead trees in town.

Public Forum closed 7.06 pm

4 Delegations - Nil

5 Minutes

5.1 Ordinary Council Meeting held 2<sup>nd</sup> April 2019

**C20190405**

That the minutes of the Ordinary Council Meeting held 2<sup>nd</sup> April 2019 be adopted as true and accurate record of that meeting.

**DETERMINED BY ADMINISTRATOR**

5.2 **Business Arising** - Nil

5.3 **Matters Laying on the Table** – Nil

5.4 **Items Deferred** – Nil

6 **Reports**

6.1 **Response to the Questions on Notice**

Received and Noted

6.2 **Response to the Questions from Robyn Rapaic**

Received and Noted

6.3 **Legal Actions Summary**

Received and Noted

6.4 **Supplementary Election Policy Review**

**C20190406**

1. That Council adopt the Supplementary Election Policy as tabled and presented to the meeting.
2. That this in principle decision be referred to the Audit Committee for its comment.

**DETERMINED BY ADMINISTRATOR**

## **6.5 RFQ Recommendation Report**

### **C20190407**

That the administrator

- a) approves Morton Philips as the preferred contractor for the delivery of the services as defined in RFQ 19060 in accordance with the Evaluation Report at a base cost of \$19,000.00 ex GST excluding advertising;
- b) approves the notification of Morton Philips as preferred supplier;
- c) agrees to advising LGASA Recruitment and McArthur (SA) Pty Ltd of their unsuccessful status in response to this invitation;
- d) notes that a copy of the draft contract will be provided for council approval prior to being offered to Morton Philips for consideration and signature; and
- e) notes that risk mitigation strategies have been put in place to reduce the key risks associated with this procurement

**DETERMINED BY ADMINISTRATOR**

## **6.6 Procurement Policy**

### **C20190408**

1. That the report on the Review of the Procurement Policy be noted.
2. That the updated Procurement Policy be adopted.
3. That this in principle decision be referred to the Audit Committee for its comment.

**DETERMINED BY ADMINISTRATOR**

## **6.7 Financial Assistance Procurement**

### **C20190409**

1. That the report on the procurement of Financial Advice services be noted.
2. That Council acknowledge that there were reasonable circumstances to waive the usual procurement processes and that these were consistent with the provisions of the Procurement Policy.

**DETERMINED BY ADMINISTRATOR**

## 6.8 Financial Performance Indicators

### C20190410

1. That the target range for the Operating Surplus Ratio be 0% to 3%.
2. That the target range for the Net Financial Liabilities Ratio be 0% to 75%.
3. That the target range for the Asset Sustainability Ratio be 90% to 110%.
4. That the actual results of the financial performance indicators be analysed annually trending over a five year timeframe and a report provided to Council and its Audit Committee explaining the variances from budget, the reasons for the trend and any corrective action necessary.
5. That these in principle decisions be referred to the Audit Committee for its comment.

**DETERMINED BY ADMINISTRATOR**

## 6.9 Finance Report

Received and Noted

## 6.10 2017/18 Annual Financial Statements

Withdrawn

## 6.11 Long Term Financial Plan

Options to be advised at Town meeting next week.

## 7 **Petitions - Nil**

## 8 **Questions on Notice**

Received from: Tim Jackson, Administrator  
Received on: 11<sup>th</sup> April 2019

Can you provide an update on the current progress towards the introduction of a truck parking adjacent to Shell?

**Answer:** The council have prepared an amended Community Land Management plan with the purpose of consultation with AMYAC and Crown Lands Dept. and then the community.

## 9 **Questions Without Notice - Nil**

**10 Motions on Notice**

Received from: Tim Jackson, Administrator  
Received on: 11<sup>th</sup> April 2019

**C20190411**

**That a report be prepared for the Council's consideration which investigates the need for a pedestrian crossing in Hutchinson Street.**

**DETERMINED BY ADMINISTRATOR**

**C20190412**

**That a report be prepared for Council's consideration which outlines the history of dust management measures in Hutchinson Street and adjacent commercial streets, investigates the need for it now and identifies the associated cost should it be introduced.**

**DETERMINED BY ADMINISTRATOR**

**11 Motions Without Notice - Nil**

**12 Delegates Reports - Nil**

**13 Urgent Business - Nil**

**14 Next Meeting – 7<sup>th</sup> May 2019  
Closure – 8.38 pm**